

1:30 pm Item #1 – Meeting Call to Order & Adoption of Agenda

Chair Melissa Geiger

The Chair called the meeting to order at 1:32pm

A motion to adopt the agenda was made by: Brandi Plantenga

Motion was seconded by: Carla Briggs

Item #2 – Approval of Minutes

The Chair asked for any corrections/additions to the December 2021 minutes.

No changes were recommended.

A motion to approve the December 2021 minutes was made by: Pam Bender

Motion was seconded by: Laurie Hitze

Item #3– University Officers’ Reports

Mr. Bill Bell, Vice President for Human Resources

• **COVID UPDATE:**

- Effective Monday, Jan 10th – no walk in traffic for COVID testing
- Asking employees not to do “peace of mind” testing on campus, but to use community resources instead
- New location for testing dependents – from CO-REC to drive thru at Purdue West
- Surveillance testing remains the same – testing for non-vaccinated employees on campus – before and after university travel
- Cases are up over the university – from single digits to double digits (9% - 16%)

• **New Healthy Boiler Portal**

- Employees will receive an e-mail from Wellright to activate the new account – mobile app available as well.
- Looking for any feedback from users to help with the program moving forward

Item #4 – Announcements

- Reminder that each subcommittee chair and university committee representatives should submit a written report to [Kristen Miller](#) by noon Thursday prior to the full meeting so that they may be included with the agenda

• Roll Call –

Members Present: Bill Bell, Pam Bender, Dan Bollock, Carla Briggs, Jacquie Carroll, Jessica Evans, Mark Fields, Marla Funk, Melissa Geiger, Carrie Hanson, Laurie Hitze, Jennifer Kawlewski, Mark Lester, Kristen Miller, Dave Montgomery, Wendy Mouser, Jaylene Nichols, Abbey Nichols, Brandi Plantenga, Jake Seay, Kay Shepherd

Item #5 – Discussion/Questions of Subcommittee Written Reports

Executive

Geiger/Hitze

Communication

Lester/Tharp

Professional Development

Bender/Kirchgesner

Purdue Employees Activity Program

Geiger/Nichols

University Relations

Plantenga/Kawlewski

Item #6 – Discussion/Questions of Regional and University Committees Submitted Reports

Purdue University Fort Wayne

Koorsen

Purdue University Northwest

XXXXX/Funk

Big Ten Collaboration Staff Advocacy	Geiger/Hitze
College of Engineering Staff Advisory Council	Seay/K Shepherd
Employee Assistance Program	Kirchgessner
Martin Award	Briggs/Evans
Healthy Boiler	Kawlewski/Kender
New Employee Experience	Nichols/Briggs
Protect Purdue	Geiger/Hitze
Recreational Wellness Advisory Board	Lester
Retirement Investment Planning Meeting	Carroll
Spring Fling	Kirchgessner/Mouser
Staff Memorial Committee	Geiger/Hitze
Survey Oversight Committee	Hitze
University Policy Committee	Bollock
University Senate	Geiger
University Senate: Staff Appeals Board Traffic Regulations	Plantenga
University Senate: Committee for Sustainability	Bender
University Senate: Faculty Compensation and Benefits	Geiger/Hitze
University Senate: Parking and Traffic	Lester
University Senate: Vision Arts and Design Committee	Tharp

Item #7 – Unfinished business

- University Relations Sub-committee Renaming
 - There were three suggestions received:
 - University Outreach Committee
 - CSSAC Development/Steering/Marketing & Recruitment Committee
 - Campus Outreach/Outreach and Education Committee

Item #8 – Area updates, Items of interest, Bridge submissions

- Asked committee members to add important dates to calendar document in Teams.
- No Bridge submissions received
- Food Drive: LILY 2pm-4pm Thursday – man the food drive in 30 min increments
- Governance Task Force Groups: asking members to share their experiences with the group
- Membership Drive: encourage current members to reach out to individuals who might be interested in joining in the future to help encourage them to get involved.

Item 9 – New Business

None

Item #10– Call for Adjournment

A motion to adjourn was made by: Brandi Plantenga

Motion was seconded by: Jaylene Nichols

Meeting was adjourned at 2:30pm

Next full committee meeting scheduled for February 8, 2022 via Teams